

**CERTIFICATED APPLICATION**

***Applications accepted for posted positions only  
 Incomplete applications will not be considered.***

Applying for position as \_\_\_\_\_ Date \_\_\_\_\_

Preferred grade level assignment:  Pre-K  K  1  2  3  4  5  6  7  8  9  10  11  12

You must submit a separate application for each subject area/specialization desired.\*

This application must be accompanied by photo copies of:

- Credential OR Notification of Credential Application/Issuance from the California Commission for Teacher Credentialing
- NCLB (No Child Left Behind) Certificate of Compliance, if required\*\*
- Basic Skills Test \*\*\*
- Subject Matter Tests (i.e.) CSET, MSAT, SSAT, PRAXIS, NTE, etc. \*\*
- English Learner Authorization
- Transcripts
- Three recent letters of recommendation

\_\_\_\_\_  
 Last First Middle All former names

\_\_\_\_\_  
 Permanent Address

Number - Street City State Zip

\_\_\_\_\_  
 Cell Phone Home Phone Work Phone

\_\_\_\_\_  
 Social Security No U.S. Citizen  Yes  No

California Credentials Held \_\_\_\_\_ Expiration date

(Exact Title) \_\_\_\_\_ Expiration date

\_\_\_\_\_ Expiration date

California Credentials now pending (give exact status)

Basic Skills Test Passed

English Learner Certificate Held (If it is not embedded in your credential program)

Special programs or activities you are qualified to teach or direct

Can you speak a foreign language?  Yes  No\_If so, what language? \_\_\_\_\_

Rate your level of fluency by marking the appropriate

- 1-Can communicate and understand simple sentences,
- 2-Understand and communicate in most circumstances,
- 3-Native speaker who understands and communicates in all situations.

\*SUBJECT AREA/SPECIALIZATIONS: K-6 Full-Time Elementary, K-6 Part-Time Elementary, K-6 Immersion, K-6 Music, K-6 P.E.,

K-6 Science, 7-12 Subject Area (English, Math, Foreign Language, Science, Social Science, etc.), K-12 Special Education, Psychologist, School Guidance Specialist, Speech and Language Specialist, School Nurse, etc.

\*\*Required for all **teachers (including special education teachers)** of core subjects to verify that subject matter competency has been met. Core subjects are: elementary-multiple subjects assignment; secondary-English, reading/language arts, math, science, civics and government, economics, arts, foreign language, history, and geography.

\*\*\*C-BEST, CSET Multiple Subjects Plus Writing Assessment Examination, ACT Plus Writing Examination, GRE Examination, SAT Reasoning Examination, OOS Basic Skills Examination

Please list three persons competent to judge your qualifications as a teacher (most recent employer must be included):

Name	Complete Address (including zip code)	Area Code/Phone #	Position

**EDUCATIONAL PREPARATION** (include BA and Post BA work in chronological order - the most recent first)

Dates of Attendance		Regionally Accredited College/University	Course Specialization	STATUS		Type of Degree	Date Received
Mo/Yr	Mo/Yr			Under Grad.	Grad		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		

**Total number of upper division/graduate SEMESTER units after bachelor's degree  
(convert quarter units by multiplying by .667) \_\_\_\_\_**

**ALL PRIOR FULL-TIME CERTIFICATED EXPERIENCE** (most recent experience first)

School District	Address: City, State Zip Code	Ar.Code/Ph.#	Grade/Subject	Dates of Service	
				Month/Year	Month/Year

Total number of years of paid full-time certificated experience \_\_\_\_\_

Have you ever been convicted of a crime?  YES  NO If "yes" attach full explanation (when, where, what, disposition). NOTE: You are not required to list any conviction for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; any misdemeanor conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed pursuant to Penal Code section 1203.4; or any marijuana conviction that is at least two years old as described in California Labor Code section 432.8.

I certify that the above information (including the number of units and experience) reported is true and correct and that any discrepancy could result in my disqualification for consideration of employment, or my immediate dismissal if accepted for employment.

**Manual Signature Required**

Date \_\_\_\_\_

The Saddleback Valley Unified School District is committed to a policy of  
Equal Opportunity Employment in the hiring of all personnel.