

INTERNET ACCEPTABLE USE POLICY

Saddleback Valley Unified School District provides limited access to local, national and international sources of information via the Internet and local District network.

Every SVUSD user has the responsibility to respect and protect the rights of every other user in our community and on the Internet and local District network. Account holders are expected to act in a responsible, ethical and legal manner on the Internet and local District network. Individuals using these systems are subject to having all activities on these systems monitored by system or security personnel. Anyone using these systems expressly consents to such monitoring. Using the Internet and local District network is a privilege, not a right, and the privilege may be revoked at any time for unacceptable conduct.

It is possible for all users of the Internet to access information that is intended for adults. Although SVUSD has taken all reasonable steps to ensure the Internet connection is used only for purposes consistent with the curriculum, the District or school cannot prevent the availability of material elsewhere on the Internet that may be deemed harmful. Computer security cannot be made perfect and it is likely that a determined user can make use of computer resources for inappropriate purposes.

Unacceptable conduct includes:

1. Using the Internet/network for any illegal activity.
2. Using the Internet for violation of copyright or other contracts.
3. Using the Internet/network for financial or commercial gain.
4. Degrading or disrupting equipment or system performance.
5. Vandalizing the data of any other user.
6. Wastefully using finite resources.
7. Gaining unauthorized access to resources or entities.
8. Invading the privacy of individuals. No information regarding any SVUSD student obtained from SVUSD sources, including written text or pictures, is to be posted on any Internet web site, unless the student is a child of, or is the web site author. Ed Code 49076 prohibits the release of any information from a pupil record without specific written consent of the parent or guardian or a court order. Parents may give permission to post student information on the Internet by indicating "Yes" on the Release of Information section of the emergency card.
9. Using an account owned by another user without authorization.
10. Posting personal communications without the author's consent.
11. Posting anonymous messages.
12. Placing unlawful information on a system.
13. Using abusive or otherwise objectionable language or images in either public or private messages.
14. Sending messages that are likely to result in the loss of recipient's work or systems.
15. Sending "chain letters" or "broadcast" messages to lists or individuals, and any other types of use which would cause congestion of the networks or otherwise interfere with the work of others.
16. Accessing or transmitting any material that may be deemed harmful. "Harmful matter" means matter, taken as a whole, which to the average person, applying contemporary standards, appeals to the prurient interest, and is a matter which, taken as a whole, depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political, or scientific value.
17. Parent(s) and guardian(s) of minors are responsible for setting and conveying the standards that their child should follow. To that end, SVUSD supports and respects each family's right to decide whether or not their student shall participate in Internet access.

An employee or student who engages in any unacceptable Internet or District network activities shall be subject to disciplinary action, including expulsion or termination.

Software Licensing Policy/User Agreement

Computer software is intellectual property that is owned by the people who create it. Without express permission, it is illegal to use software or any other copyrighted material (i.e. music, movies) no matter how obtained. That permission usually takes the form of a license purchased from or given by the owner that accompanies authorized copies of the software or copyrighted material. When a person "buys" software, what they're really doing, in almost every case, is purchasing a license to use it. The buyer does not have the right to reproduce and distribute it, unless it is spelled out in the license agreement.

Normally a licensed copy of a program can be installed and used on only one computer at a time, although there are usually provisions allowing one to make a backup copy for archival or disaster recovery purposes. Software installed on any computer must be properly licensed for use on that computer. Without prior authorization the user does not have the right to download or upload unlicensed software via the Internet. Computer operating systems like Windows or MacOS

need licenses, too. If an operating system has been upgraded, the user, department and/or school must have a licensing agreement from Apple, Microsoft or other owners for the upgrade.

According to copyright law, persons involved in the illegal reproduction of software can be subject to civil damages and criminal penalties including fines and imprisonment. Saddleback Valley Unified School District does not condone the illegal use of software. Anyone who makes, acquires, or uses unauthorized copies of computer software shall be subject to disciplinary action up to and including expulsion or termination. Any doubts concerning whether any user may copy or use a given software program or file should be raised with a users administrator/supervisor before proceeding. Employees wishing to use the Internet and local District network must sign this Internet and Local District Network Acceptable Use Policy. By signing the bottom of this notification, SVUSD staff verifies that they understand and accept the conditions stated above, and agree to hold blameless, and release from any liability, the Saddleback Valley Unified School District, the sponsoring school, its subcontractors, and employees. Every user is expected to use good judgment and follow the Internet and Local District Network Acceptable Use and Software Licensing Policies in making electronic contact with others. Should any user breach the guidelines suggested, the user may lose all privileges on the SVUSD network.

INTERNET AND LOCAL DISTRICT NETWORK ACCEPTABLE USE POLICY/SOFTWARE LICENSING POLICY USE AGREEMENT

I have read the Local District Network Acceptable Use Policy and the Software Licensing Policy. I agree to adhere to the principles described within them.

Name of User (please print)

School/Department

Signature of User

Date